

# BYLAWS OF THE NAPERVILLE HURLING CLUB

As created in November, 2013 Amended on September 14th, 2024 nunc pro tunc to November 2013

## ARTICLE I

### MISSION STATEMENT AND OBJECTIVES

Naperville Hurling Club is organized exclusively for educational purposes and fostering national or international amateur sports competition, more specifically to provide members of the general public and youth with an educational opportunity to learn about Irish sports and the culture of Ireland in the Northern Illinois region. The corporation as part of its charitable purposes may also make distributions to other organizations that qualify as exempt organizations under Section 501 c 3 of the Internal Revenue Code, of the corresponding section of any future federal tax code.

## ARTICLE II

### IDENTITY

- 1) Name -This organization shall be known as Naperville Hurling Club.
  - a. It may do business as Naperville Hurling and Camogie Club or NHC.
- 2) Colors - The club colors shall be red and black.
  - a. The HEX code for our red is EC1D24

## ARTICLE III

### Membership

- 1. Term: Membership
  - a. Membership is valid on payment of dues for the corporate year.
- 2. Class of Membership
  - a. Full Member:
    - i. A Full Member in good standing shall have the following privileges:
      - 1. Voting Rights within the club.
      - 2. Full participation in club activities
      - 3. Eligible for management or control of the Organization (i.e. Board, Committees, etc.)
    - ii. A Full member must meet the following qualifications:
      - 1. Be 18 years of age or older.
      - 2. Dues paid in full
      - 3. Be registered and in good standing with the USGAA
  - b. Social Members

- i. A Social member in good standing will have the following privileges:
            - 1. Voting rights within the club.
            - 2. Full participation in all non-athletic activities.
            - 3. Eligible for management or control of the Organization (i.e. Board, Committees, etc.)
          - ii. A Social Member of the club must meet the following qualifications:
            - 1. Be 18 years of age or older.
            - 2. Dues paid in full.
        - c. Youth Members
          - i. A youth member in good standing shall have the following privileges:
            - 1. Attending all activities designated as youth friendly or youth orientated.
            - 2. Youth members' additional privileges will depend on the individual's age, maturity, and athletic ability for all other events and is subject to the judgment of the event's organizer.
          - ii. A youth member of the club must meet the following criteria:
            - 1. Dues paid in full either directly or through a family membership.
3. Status of membership
  - a. Good Standing - A member will be considered in good standing when all requirements for their class are met and not subject to current or ongoing disciplinary actions or inquiry.
  - b. Suspended - A member of the club will be considered Suspended when a disciplinary action or inquiry is ongoing. A suspended member shall be subject to the following restrictions:
    - i. May not attend any club activities except those outlined in the disciplinary Proceedings.
  - c. Expulsion – A member of the club is considered expelled when all requirements outlined in the disciplinary proceedings are met. The member may no longer attend any club events.
4. Dues
  - a. The annual Membership Dues shall be decided by the Board and presented to the membership at the Annual General Meeting. Membership Dues are payable on or prior to the start of the Membership Year.
    - i. Late Fees — If annual Membership Dues are not paid by the required date, the Board reserves the right to add a late fee.
    - ii. Refunds — Annual Membership Dues are non-refundable even in the event of member resignation, suspension or expulsion. The Board reserves the right to offer a full or partial refund of annual Membership Dues.
5. Disciplinary Proceedings
  - a. Probationary Period
    - i. New members of the club will be subject to a 6-month probationary period. If the new member does not uphold our club culture or code of conduct, the Player Representative will report to the board the situation concerning the new member.

- ii. The board shall vote by simple majority to disinvite the player from the club and refund their dues.
    - iii. The former member shall have the ability to reapply in the future.
  - b. The Board shall have the power to act when any member who has been with the organization over 6 months, whose actions are, in the opinion of the Board, prejudicial to the interests of the Organization. Such persons shall have the right to appeal to a Special General Meeting as provided in these Bylaws. Until such time as the Special General Meeting occurs, the member is under Suspension and cannot attend any further Organization activities.
    - i. To begin an inquiry, 4 members of the board shall submit a petition, in email or other official board communication, to the Player rep and the Club Secretary. The petition must include a description of the incident for consideration by the full board.
    - ii. Once Submitted, the Club Secretary, Player-Rep, or best suited board delegate shall inform the Player they are now suspended pending the outcome of inquiry.
    - iii. The member in question shall be given notice, in writing, at least 7 business days prior to the date of the next regularly held or specially called meeting to discuss the petition in front of the full board.
    - iv. Service of such notice shall be deemed complete upon contacting them through official club communication.
  - c. Said member shall be afforded the right to attend and defend said action at a hearing to be held at a Special General Meeting.
  - d. All such proceedings should be recorded in the minutes.
  - e. A Board vote shall be taken at said meeting shall vote on one of the following:
    - i. Reinstatement:
      - 1. The board shall find that the member shall return to good standing immediately.
      - 2. This action requires a simple majority vote of the entire board.
    - ii. Expulsion:
      - 1. The member shall be expelled.
        - a. Expulsion will last for 12 months.
        - b. After 12 months, an expelled player may apply to the board to become a member of the club again.
        - c. The board shall decide readmittance by a simple majority vote.
      - 2. Expulsion action requires a two-thirds vote of the entire board.
  - f. Failure to reach consensus
    - i. Should the board fail to reach a consensus, the Player will remain suspended.
    - ii. The Board shall reconvene in no more than 14 days to take the vote again.
    - iii. Should the board fail to reach consensus a second time, the member shall be reinstated in good standing.

# ARTICLE IV

## Board of Directors

1. Power of the Board
  - a. The business and affairs of the Organization shall be under the management of the Board, and it shall be the controlling body of the Organization. The Board shall administer the business affairs of the Organization and the property under its control in accordance with Article I specified in the Bylaws. The Board shall have all such administrative powers as may be necessary in order to carry out the mission and objectives of the Organization.
2. Number of Directors
  - a. The number of directors may be increased or decreased from time to time by amending these bylaws.
  - b. All Full and Social Members in good standing within the organization shall be eligible for election to the Board.
  - c. The Board shall consist of no more than 14 Directors at any one time consisting of the following positions and any other positions deemed appropriate by the Board:
    - i. Chairperson
    - ii. Vice-Chairperson
    - iii. Registrar
    - iv. General Manager
    - v. Secretary
    - vi. Treasurer
    - vii. Social Director
    - viii. Director of Fundraising
    - ix. Public Relations Officer
    - x. Youth Development and Recruiting Officer
    - xi. Player Representative
    - xii. Camogie Development Officer
3. Elections of the Board
  - a. Nominations of all board members, excluding the General Manager, shall be by any two Full or Social Members in good standing. Self-nominations to Board positions will be accepted.
    - i. The General Manager shall be appointed by the current Chairperson and shall serve at the pleasure of the Chairperson.
  - b. The Board shall be elected by the Full and Social Members in good standing at the Annual General Meeting, with the exception of the General Manager.
    - i. The Board may collect early ballots with voting to close be tallied at the meeting.
    - ii. A simple majority of votes is needed to be elected.
    - iii. In the event, the Chairperson shall break the tie.
  - c. Vacancies

- i. A Board position vacant after the Annual General Meeting election shall be appointed by a simple majority of the board.
  - 4. Term
    - a. The Term of each Director begins when the election results are read out at the Annual General Meeting and shall last for a period of approximately 1 year until the next Annual General Meeting.
      - i. A director elected to fill a vacancy shall be elected for the remaining term of his/her predecessor and until his/her successor is elected.
5. Loss of Directors
  - a. Resignation of Directors — Except as otherwise required by law, any director may resign at any time by giving written notice to the Board, the Chairperson, or the Secretary. Such resignation shall take effect at the time specified therein, and unless otherwise specified therein, no acceptance of such resignation shall be necessary to make it effective.
    - i. Any member of the Board who shall have absented themselves from three consecutive board meetings, without reasonable prior explanation, shall be deemed to have resigned from the Board.
  - b. Removal of Directors — The Board shall have the power to expel or suspend from Board membership any Director of the Organization whose actions are, in the opinion of the Board, detrimental or prejudicial to the interests of the Organization.
    - i. Such persons shall have the right to appeal to a Special General Meeting as provided in these Bylaws.
    - ii. Until such time as the Special General Meeting occurs, the member is under Suspension and cannot attend any further Board activities. Expulsion from the Board requires a majority vote by the Board and occurs immediately upon notice to the member.
    - iii. No refund of dues paid will be provided to the expelled person.
6. Meetings of the Board
  - a. The Board shall meet at least once each quarter.
  - b. Notice of Board meeting must be made at least 7 days prior.
    - i. Notice can be, but not limited to:
      - 1. Post through group chat
      - 2. Posted on Club schedule
      - 3. Email
  - c. A Quorum is reached when 5 members of the board are present.
    - i. Unless otherwise stated in the bylaws, the affirmative vote of a majority of the directors present at a meeting at which a quorum is present shall be necessary for the adoption of any matter voted upon by the Board.
  - d. The Chairperson shall preside over all meetings.
    - i. In their absence, the Vice-Chairperson shall preside.
    - ii. If neither the Chairperson nor Vice-Chairperson are present, the present directors will choose a member present to preside over the meeting.
  - e. Waivers of Notice — A Director's attendance at any meeting shall constitute waiver of notice of such meeting, except attendance at a meeting by the Director for the purpose

of objecting to the transaction of business because the meeting is not called or convened lawfully.

7. Informal Action by Directors; Meetings by Conference Telephone -
  - a. Any action required or permitted to be taken by the Board may be taken without a meeting if all directors consent in writing to such an action.
  - b. The written consents shall be filed with the minutes of the Board proceedings.
    - i. Consent in writing can be fulfilled by text message or email.
  - c. Any or all directors may participate in a meeting of the Board or a committee of the Board by means of conference telephone or by any means of communications by which all persons participating in the meeting are able to hear one another, and such participation shall constitute presence in person at the meeting. Consent in writing can be fulfilled by text message or email.
8. Subcommittees
  - a. The Board shall have the sole right to appoint subcommittees as required.
  - b. It shall define the duties of such subcommittees and retain control in all matters and activities that it considers fundamental to the general welfare of the Organization, including the disposal of any funds in the hands of the subcommittees.
  - c. The Chairperson shall have the power to nominate the Chairperson of such subcommittees.
  - d. The Organization Chairperson and Vice-Chairperson of the Board shall be ex-officio members of all subcommittees.
9. Petitioning the Board
  - a. Each member of the organization shall have the right to be heard by the Board upon any complaint or representation sent by him/her in writing to the Secretary.
    - i. The Board reserves the right to schedule a Special General Meeting or wait until the next General Board meeting to address the petition unless otherwise stated in the Bylaws.
10. Compensation of Directors
  - a. The Organization shall not pay any compensation to Directors for services rendered.
11. Limitations
  - a. Directors shall not sell, lend, or otherwise divulge confidential information of the organization that the Organization does not make public.
    - i. This is including but not limited to Statistics, studies, reports, player information and similar information.
    - ii. This shall apply to all members of the club that have access to the information in the administration of their duties.
  - b. No loans shall be made by the Organization to its directors or officers except for official club business. Any director voting for or assenting to the making of such a loan and any officer participating in the making of such a loan shall be jointly and severally liable to the Organization for the amount of the loan until the repayment thereof.
12. Retention of Books and Records
  - a. It is the boards responsibility to keep and maintain
    - i. Correct and complete books and records of account
    - ii. Minutes of the proceedings of the Board, the members and any committee;

- iii. A record of the names and contact information of the members.
  - iv. Financial Statements
- b. All books and records may be inspected by any active adult member, or his agent or attorney, for a proper purpose at a reasonable time.
  - i. Requests for information shall be made in writing and shall be submitted to the Secretary.
  - ii. Documents shall be appropriately redacted to protect sensitive information such as but not limited to: Bank account numbers, Members nonpublic personal information, etc.
- c. All documentation and books shall be turned over from the outgoing Chairperson to the incoming Chairperson at the Annual General Meeting.
  - i. In the event of a mid-term resignation, the Chairperson must surrender the documentation and books to the Vice-Chairperson within 10 business days of resignation. The Vice-Chairperson will hold said documentation and books until a new Chairperson is elected to fulfill the term, at which time will turn over all documentation and books to the newly elected Chairperson.

## Article V

### General Meetings

1. Annual General Meeting —The Annual General Meeting of the Organization shall be held within the year as arranged by the Board and at such place, within a time as determined by the members and provided for in the notice of the meeting.
  - a. Business at Annual General Meeting —The following business shall be transacted at the Annual General Meeting:
    - i. Approval of minutes of previous Annual General Meeting
    - ii. Annual Report submitted by the Secretary
    - iii. Financial Statement submitted by the Treasurer
    - iv. Election of officers and members of the Board
    - v. General Business
  - b. All motions and nominations must be presented to the Secretary not less than 14 days before the date of the Annual General Meeting.
  - c. The Annual General Meeting must be announced at least 30 days before the scheduled date by the Secretary to all Active/Support adult Members of the Organization.
    - i. Electric communication is sufficient
2. Special Meetings —A Special General Meeting of the Organization shall be called by the Secretary within fourteen days, if directed by the Board or requested in writing by not fewer than eight Active/Support adult Members who in their requisition shall state the object of such meeting. No other business shall be transacted at that Special Meeting.
3. Mid-year meeting - a mid-year meeting may be held at the discretion of the board to update membership on changes since the Annual General Meeting.

4. Notice of General and Special Meetings — Not fewer than five days of final notice of all general, annual, or special meetings shall be given by the Secretary to all Active/Support adult Members of the Organization. Electric communication is sufficient for notification purposes.
5. Waivers of Notice —Whenever any notice is required to be given to any member, a waiver thereof in writing signed by the member entitled to such notice, whether before or after the time stated therein, shall be equivalent to the giving of such notice. The presence of any member at a meeting, in person, without objection to the lack of notice of such meeting, also shall waive notice by such member.
6. Place and Time of Meetings — Meetings of members may be held at reasonable time and place.
7. Vote —All Active and Social Members who are 18 years of age at the time of the Annual General Meeting and in good standing shall be eligible to vote at a General Meeting and voting shall be by a show of hands or by secret ballot at the discretion of such said Members. Each Active/Social adult Paid Members shall have one vote. Voting on all matters may be conducted in person or remotely, in the manner determined by the Chairperson. Whenever any major policy action is to be taken by a vote of the members, it shall be affirmed by a majority of the votes cast at a meeting of members.
8. Tie Vote —A Chairperson of a general meeting, Board, or any subcommittee shall, in the event of a tie, have a casting vote in addition to his/her vote as a member.
9. Presiding Officer and Secretary — At any meeting of the members, if neither the Chairperson nor Vice-Chairperson, nor a person designated by the Chairperson or the Board to preside at the meeting shall be present, the members present shall appoint a presiding officer for the meeting. If the Secretary is not present, the appointee of the person presiding at the meeting shall act as secretary of the meeting.
10. Informal Action by Members — Any action to be taken at a meeting of the members may be taken without a meeting if a written consent, setting forth the action so taken, is signed by the Active adult Members.

## Article VI

### Miscellaneous

1. Year — The year for fiscal purposes shall be defined as January 1 to December 31. For dues and budgets, the year shall commence April 1 and end on March 31. For Governance, the year shall be defined as beginning the day after the AGM to the date of the following AGM.
2. Accounts, Disbursements, Contracts —The Board by resolution shall establish the Organization's bank accounts and depositories and determine who shall be authorized to disburse funds from such accounts and depositories (i.e., sign checks, drafts, or other such instruments, sign acceptances, notes or other evidence of indebtedness, enter into contracts, or execute and deliver such other documents and instruments. A minimum of two board members shall have access to financials. A third party may be eligible to review financial accounts after a board vote.
3. Annual Budget — Once the budget is approved, the Treasurer or any Board Member approved by the Chairperson or Vice Chairperson may sign checks according to approved budget items. Purchases of items not in the budget need to be approved by the Board. Spending need not

adhere strictly to the approved budget, but all spending must be limited to purchases for the benefit of the club and its membership and shall not exceed \$500.

4. Amendment of Bylaws —The Articles may be amended at an annual or special meeting by at least a two-thirds vote of the Board, present in person or virtually, provided that due notice of the proposed amendment shall have been delivered, in person, by e-mail or by mail, to each Board Member 14 days or more before the date of the meeting. Board Members proposing alterations or additions to the bylaws must send notice of the proposed alterations or additions in writing to the Secretary not less than fourteen days before the Annual General Meeting, or may do so by calling a Special Meeting as provided for in the Bylaws. The Board may prepare bylaws for the proper control and management of the Organization, which shall be submitted for ratification to an Annual or Special General Meeting of the Organization after passage by the Board. Alterations, deletions or additions to such bylaws may be made only at the following Annual General Meeting or at a Special General Meeting called for that purpose.
5. Interpretation of Bylaws — The Board shall be the sole authority for the interpretation of these Bylaws and of any regulations or resolutions made thereunder; and the decision of the Board upon any question of interpretation or upon any matter affecting the Organization and not provided for in these Bylaws or by the regulations or resolutions made thereunder shall be final and binding on the members subject to appeal to a General Meeting, and shall not under any circumstances be subject to appeal to any Court of Law.
6. Indemnification — Unless otherwise prohibited by law, the Board by resolution may indemnify any current or former director, officer, committee member, agent or employee against any and all expenses (including, but not limited to, counsel fees, costs and disbursements, judgments, fines, penalties and amounts paid as a settlement) and liabilities incurred or imposed in connection with any claim, action, suit or proceeding (whether actual or threatened, civil, criminal, administrative, or investigative, including appeals) to which he/she may be or is made a party by reason of being or having been such director, officer, committee member, agent, or employee; provided that there shall be no indemnification in relation to matters as to which he/she is adjudged to be guilty of a criminal offense or liable to the Organization for damages arising out of his/her own negligence or misconduct in the performance of a duty. The Organization may advance expenses to or, at its expense, undertake the defense of, any director, officer, committee member, agent or employee; provided further that such director, officer, committee member, agent or employee shall undertake to repay or reimburse such expense if it ultimately should be determined that he/she is not entitled to indemnification. The foregoing indemnification provisions shall apply to claims, actions, suits, or proceedings made or commenced after the adoption of these Bylaws, whether arising from acts or omissions occurring before or after adoption hereof.
7. Insurance —The Board by resolution may authorize the purchase and maintenance of insurance on behalf of any director, officer, committee member, agent, or employee against any liability asserted against or incurred which arises out of such person's status as a director, officer, committee member, agent or employee or out of acts taken in such capacity, whether or not the Organization would have the power to indemnify the person against that liability under law; provided that the insurance coverage shall not apply if liability arises out of such individual's breach of its fiduciary duties or obligations to the Organization. The Board by resolution may authorize the purchase and maintenance of any additional insurance on behalf of any director,

officer, committee member, agent, or employee. In no case, however, shall the Organization indemnify, reimburse, or insure any person for any taxes imposed on such individual under Chapter 42 of the Internal Revenue Code of 1986, as now in effect or as hereafter may be amended ("the Code"). Further, if at any time the Organization is deemed to be a private foundation within the meaning of Section 509 of the Code then, during such time, no payment shall be made under this section if such payment would constitute an act of self-dealing or a taxable expenditure, as defined in Sections 4941(d) or 4945(d), respectively, of the Code.

8. Removal from an event - At all club functions, the club's representative in charge of the event shall have the right to dismiss any club member from the event for breaking rules of the venue, laws, and/or the club's code of conduct.